YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	THAKUR PANCHANAN MAHILA MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Rupa Bhawmick
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03582222695
• Mobile No:	6295861623
• Registered e-mail	tpmm.naac@gmail.com
• Alternate e-mail	tpmm_cob@rediffmail.com
• Address	Magazine Road
• City/Town	Cooch Behar
• State/UT	West Bengal
• Pin Code	736101
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Cooch Behar Panchanan Barma University**
• Name of the IQAC Coordinator	**Dr. Upendra Nath Barman**
• Phone No.	**03582222695**
• Alternate phone No.	**03582222695**
• Mobile	**9434256210**
• IQAC e-mail address	**tpmm.naac@gmail.com**
• Alternate e-mail address	**iqactpmm@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://tpmm.org.in/doc/AQAR%20202 1-2022.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://tpmm.org.in/doc/2022-2023. pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**60.35**	**2004**	**16/09/2004**	**15/09/2009**

6.Date of Establishment of IQAC	**09/03/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

11 Add on courses are successfully introduced.
Eight seminars and workshops are conducted.
MoU was signed with a number of institutions.
2 teachers attended Refresher course and 11 papers are published by the faculty members.
A number of green initiatives are taken.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Introduction of more add on courses	11 add on courses are successfully introduced.
Organization of seminar and workshops	Eight seminars and workshops are conducted.
Collaboration with other institutions	MoU was signed with a number of institutions.
Encouraging teachers to attend seminar, orientation programme and publish research papers	2 teachers attended Refresher course and 11 papers are published by the faculty members.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2024	13/02/2024

15.Multidisciplinary / interdisciplinary

In response to the paradigm shift towards holistic and multidisciplinary education during the past few decades, the institution has embarked on a transformative journey. Its mission is to cultivate well-rounded individuals by fostering the integrated development of their intellectual, aesthetic, social, physical, emotional, and moral capacities. This vision manifests in a diverse curriculum encompassing a broad spectrum of subjects within the Arts and Social Sciences, catering to the diverse needs and aspirations of the regional student population. Anticipating the implementation of the National Education Policy (NEP), the institution is poised to further amplify its focus on departments like Languages & Literature, Music, Philosophy, Liberal Arts, and Cultural & Social Activities. Additionally, Information and Communication Technology (ICT)-based learning, Sports, Translation & Interpretation, and other such subjects deemed pivotal for multidisciplinary growth will be actively promoted. The institution recognizes the potential of Open and Distance Learning (ODL) mode as a complementary tool to bridge any gaps in subject availability within the physical campus. Add-on Courses, transcending departmental boundaries, emerge as potent instruments for delivering multidisciplinary and interdisciplinary education. These joint programs, offered in collaboration with two or more departments, offer students a unique opportunity to engage with diverse perspectives and forge connections across disciplines. Furthermore, the institution actively seeks partnerships with local industries to facilitate vocational training, internships, and knowledge exchange, fostering a dynamic learning environment that prepares students for the complexities of the professional world. Through these multifaceted

initiatives, the institution strives to cultivate well-equipped, adaptable, and socially conscious graduates who are ready to thrive in the ever-evolving landscape of the 21st century.

16.Academic bank of credits (ABC):

The transformative concept of the Academic Bank of Credit (ABC), enshrined within the National Education Policy (NEP), presents a paradigm shift in student mobility and academic flexibility. This innovative framework empowers undergraduate students with the agency to navigate multiple entry and exit points throughout their program within a prescribed timeframe. This futuristic approach to educational attainment bestows students with the dual advantages of employability at various points of certification and the opportunistic pursuit of upskilling or qualification advancement. Recognizing the transformative potential of the ABC, our affiliating University has, probably, initiated the development of a roadmap for its seamless integration. This practical stance fosters an environment conducive to skill-based learning and inter-institutional mobility, thereby enriching the landscape of higher education. As the contours of the ABC and the accompanying policy framework become clearer, our institution stands fully committed to embracing its provisions wholeheartedly. We are confident that the implementation of this groundbreaking initiative will usher in a new era of dynamic and personalized learning, empowering students to chart their academic trajectories with greater autonomy and purpose.

17.Skill development:

The National Education Policy (NEP) envisions a radical change in education, prioritizing not just the upsurge in Gross Enrolment Ratio, but also the holistic development of youth through emphasis on skill development. These factors are deemed crucial for achieving the objectives of *Atmanirbhar Bharat* (Self-reliant India). Our institution, solely offering undergraduate (UG) courses, remains steadfast in its aim to cultivate and champion a vibrant learning culture. We strive to ignite and sustain intellectual curiosity among our students, encouraging them to not only acquire knowledge, but also to actively apply it in future endeavors, be it projects or entrepreneurial ventures. The unforeseen global crisis presented by the COVID-19 pandemic during the academic session 2020-21 posed a significant challenge. Disseminating awareness-based skill enrichment knowledge was significantly hampered due to the limitations of virtual interaction, as these initiatives thrive on interactive and personalized learning environments. Despite these hurdles, the Internal Quality Assurance Cell (IQAC) has commendably maintained open communication with the Head of the Institution. A

comprehensive plan for the inauguration of skill augmentation courses is readily at hand, awaiting the normalization of the situation.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The curriculum employed within this institution adheres meticulously to the Choice-Based Credit System (CBCS). This framework serves as a vital conduit for the dissemination of our nation's rich heritage, encompassing the treasured trove of traditional knowledge pertaining to its diverse culture, arts, literature, and beyond. We are unwavering in our commitment to the preservation, development, and vibrancy of India's linguistic tapestry. Consequently, our institution implements a plethora of initiatives towards this noble endeavor. Foremost, we prioritize the utilization of the mother tongue as the primary medium of instruction, recognizing its profound impact on cognitive development and cultural identity. This, however, does not diminish the significance of English, which continues to occupy a prominent position within our classrooms. Furthermore, we acknowledge the unique position of *Devnagari* script as the foundation of Sanskrit language, and its inclusion is duly emphasized within the curriculum. Simultaneously, recognizing the importance of global discourse and knowledge exchange, we also accord substantial importance to the study of English literature. This exposure serves as a vital gateway to the broader expanse of international scholarship and cultural understanding. A programme on Indian Knowledge System was organised.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Embracing the transformative principles of Outcome-Based Education (OBE), the institution has embarked on a journey to seamlessly integrate this framework with its existing curriculum. This proactive approach manifests in the regularized articulation and departmental vetting of Program Objectives (POs) and Course Objectives (COs) for each discipline prior to each semester. Furthermore, the institution remains steadfast in its commitment to maintaining rigorous academic standards and continuous quality improvement across all academic spheres. This dedication translates into meticulous curriculum alignment with current knowledge requirements and specified learning outcomes. The cornerstone of this endeavor lies in formative assessments, regular curriculum mapping updates, and a responsive approach to addressing teaching and learning challenges. Ultimately, this comprehensive strategy guarantees that each student culminates their educational experience having successfully achieved their pre-defined learning

goals. Recognizing the transformative potential of mentoring in the wake of the global pandemic, the institution has actively considered a robust mentor-mentee system. This fosters a dynamic learning environment where faculty members nimbly adopt the roles of instructor, trainer, facilitator, or mentor, depending on the targeted learning outcomes.

20.Distance education/online education:

Because of the potential disruptions posed by epidemics, our Internal Quality Assurance Cell (IQAC) commendably undertook a comprehensive study and presented actionable recommendations to the college authorities. These recommendations focused on fortifying the institution's preparedness for seamless transition to online education during such unforeseen circumstances. Consequently, a team of dedicated teachers were identified to spearhead this crucial initiative.

This proactive approach has translated into the successful implementation of various online learning initiatives, including:

- Promotion and incentivization of online courses: Teachers encouraged their students to opt for various online free courses from platforms such as Coursera, Wedemy, etc.
- Enhanced access to digital repositories: Students were taught, online, how to use various open source online repositories.
- Robust student support services: Phone and WhatsApp were used extensively to provide personalized academic and technical assistance to students.
- Mobile applications for language learning: Integrating platforms like Duolingo to foster self-directed language acquisition.
- Online examinations: Implementing secure and effective online assessment methods to ensure academic continuity.

The imperative of social distancing during the recent pandemic further propelled the widespread adoption of these online learning modalities. This successful adaptation serves as a testament to the visionary leadership of the IQAC and the institution's unwavering commitment to academic excellence, even in the face of unforeseen challenges.

Extended Profile

1.Programme

1.1	9

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	**2692**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**782**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**793**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**33**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**34**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**13**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**46.3289277**
4.3 Total number of computers on campus for academic purposes	**9**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures effective curriculum delivery through a well-planned and documented process. For effective implementation of the curriculum, at the beginning of each session, the newly-inducted students are introduced to the overall vision and mission of the institution through an orientation programme. Based on the academic calendar (Holiday list and notices regarding examination, commencement of classes) provided by the university, the college prepares semester wise calendar of events. The academic calendar provides date of commencement of the academic session, duration of semester, period of Internal Assessment tests, final semester examinations etc. The Head of the Departments allocate subjects to teachers and prepare time table. The teaching plan is prepared by the individual teachers of respective departments. Generally the Curriculum delivery methods are Lectures, PPT Presentations to illustrate ideas and concepts, Laboratory work, E-Learning, online mode of teaching, identifying online resources for self-learning and seminars.The quality of class room teaching is enhanced by encouraging faculty to improve and update teaching learning method through participation in Orientation Course, Refresher Course etc. Extension lectures by eminent personalities from the concerned fields also enrich the understanding of the students. Field-based excursions and educational tours enable the students to have a hands-

on experience.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar was prepared in the beginning of the session. All the departments followed the academic calendar for the conduct of Continuous Internal Evaluation. The students were duly notified whenever there was any deviation. Different departments take up different modes of continuous evaluation like class test, project work, home assignment, excursion, group discussion and paper presentation.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1236

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1236

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution understands the significance of integrating crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum and encourages the teachers to attend seminar, conferences and short-term courses on the above-mentioned issues. The experience enables the teachers to identify the scope of elaborating on such issues whenever a particular course set by the affiliating Cooch Behar Panchanan Barma University offers room for making the students aware of those crosscutting issues. The issues are evidently integral to some of the courses. For example: i. CC-11, CC-14, DSE-4 of English department, ii. CC-6, CC-9, SEC-1, GE-2 of Geography department, iii. CC-9, CC-10, GE-4 of History department, iv.SEC-2, GE-1 of Philosophy department, v. CC-9, CC-10, CC-11, CC-12, CC-13, DSE-1 of Bengali department, vi. GE-1 of Sanskrit department, vii. GE-1, SEC-1, SEC-3, SEC-4 of Political Science department, viii. GE-1, GE-4, SEC-1 of Education department. The project work as part of the internal evaluation also encompasses the cross-cutting issues.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	*View File*

1.3.3 - Number of students undertaking project work/field work/ internships

1029

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	*View File*

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	*View File*
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://tpmm.org.in/doc/FEEDBACK%202022-2023.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1742

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

513

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Thakur Panchanan Mahila Mahavidyalaya endeavours to meet the need of the both advanced learners and slow learners. Through the mentor-

mentee system of the college, the students are grouped according to their level of comprehension. The normal classes are taken in a balanced way so that students with all level of intelligence benefit from it. However, advanced learners are encouraged to enhance their ability by accessing the scholarly study materials available on different journal. They are also asked to take part in the national and international conferences. They are guided to write research papers and to present them in the departmental seminars. The advanced learners are also engaged in helping the slow learners as a measure of peer learning. The teachers also take special care of the slow learners and help them cope with the learning process through remedial classes and special mentoring sessions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2692	33

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process in the college is student centric. While each department endeavours to incorporate methods of experiential learning in the process through activities like field trip, survey and project work, it is a part and parcel of the departments like Geography. The project works assigned to the students for the continuous internal evaluation also often require field-based activities. Such works also challenges the students' capability of problem-solving. Group discussion and departmental seminars offer the scope for participative learning. The students also get the opportunity to have an experience of the outer world through extension activities conducted through NSS and NCC.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers make the most of the technology by using the four projectors along with a smart classroom facility in the college. The WiFi enabled campus allows the teachers to access online resources in the classroom. Four classrooms are equipped with ICT enabled tools. PPT presentation is the most frequently used tool by the teachers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

300

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the CBCS system, the process of Continuous Internal Evaluation system is conducted by the college though the modalities have been

fixed by the university. The departments decide to conduct the evaluation by selecting any one of the following methods: class test, project work, field work, seminar presentation, group discussion. Most departments choose project work for evaluation of most of the papers. Project works were submitted by the students in both online and offline mode. The notice regarding the submission of assignments of internal examinations was duly served to the students specifically through the dedicated WhatsApp group of each course. Regular feedback regarding the transparency of the system of internal evaluation is taken from the students and IQAC takes serious note of the students' feedback.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution ensures that all the students are treated without any sort of biases during the internal evaluation process. Usually, the satisfaction level of the students regarding the transparency and credibility of the internal evaluation process is very high. In case of any rare occasion of dissatisfaction with the process, a student may directly complain to the Head of the Department, the Principal or she may choose to drop a complaint in the complaint box. The IQAC and the Grievance Redressal Cell takes prompt action to mitigate the problem. If necessary, the institution also helps the student by contacting the Controller of Examinations of Cooch Behar Panchanan Barma University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Cooch Behar Panchanan Barma University states the programme outcome and the course outcomes of the Programmes offered in the syllabus. The teachers elaborate on the programme outcome to the students in

the orientation programme in the beginning of all the semesters. The stated programme and course outcomes of the programmes are reiterated by the teachers while starting to teach a course.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

All the departments review the result of the students at the end of the semester. This activity enables the teachers to assess the level of attainment of Programme and Course outcomes. The progress and attainment of course outcome are also monitored through the continuous internal evaluation system. The institution also keeps record of the students moving to higher studies and of those who get placed. The departments in conjunction with the IQAC evaluate the attainment of programme outcome to ensure fruitful teaching-learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

396

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://tpmm.org.in/doc/SSS%202022-2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11	

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities like Swachhta rally, tree plantation, awareness campaign on personal hygiene, prevention of mosquito-borne diseases, healthy food, sexual abuse, mobile addiction, evils of tobacco use are carried out in the neighbourhood by the volunteers of NSS and NCC unit of the college. A survey on the usage and disposal of plastic was also carried out by the NSS unit of the college. Nine extension activities were carried out in the session of 2022-2023.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

187

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

47

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Thakur Panchanan Mahila Mahavidyalaya tries to ensure optimum utilization of the infrastructure and physical facilities. There are thirteen classrooms including one smart classroom. Three other classrooms are also equipped with ICT facilities. There is a well-equipped laboratory of the Geography department. The reading room section of the library also houses a browsing centre with six computers. Two other computers are placed in the staffroom for the teaching faculty besides the laptops provided to the teachers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college organises cultural and sports activities regularly. Besides celebrating a number of significant days, the departments organise a number of other cultural programme. The seminar hall equipped with sound system and a stage is the preferred venue of most of the programmes. Annual Sports is organised in M.J.N. stadium but there are facilities for games and sports in the college campus itself. The students enjoy the facility of badminton and volley ball court in the college ground. Indoor facilities for table tennis and carrom are also provided. There is a well-equipped gymnasium for the use of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`6.87634`

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

`Library is not automated.`

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	`E. None of the above`

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.01825

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college tries to keep up with the level of upgradation and innovation in the field of technology with its available resources. The computers are distributed in the office, browsing centre in the reading room, library and the staff room. Wi-Fi facility is also provided to all the stake holders. Sun Shine Broadband Serviceis the internet service provider.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

.37806

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

• Laboratory: Maintenance of Geography laboratory is the responsibility of Geography department, with the non-teaching member of the department providing necessary support in maintaining a stock register which is regularly updated, monitoring usage of equipment, and ensuring clean and hazard-free environment and fire-fighting facilities • Library: the college has a library with both lending and Reading Room facilities. The Library is located in the Annexe

Building. The Library is maintained by its staff comprising Librarians (2), and support staff. There is also a Library Committee, of which the librarians are ex officio members, and which meets periodically to review activities and suggest improvements for providing better service. • Sports facilities: The Students' Common Room is also equipped with facilities for indoor games like carrom and table tennis. A Sports Committee comprising teaching and non-teaching staff and students supervises all sporting activities in the college, including Annual Sports. • Computers and Peripherals: The teachers are responsible for maintenance of computers and peripherals in the teachers' staff room, while those in use in the Office and Accounts are maintained by the office staff. For purchase of hardware and software, requisitions are submitted by departmental heads to the Principal's office, which then arranges procurement of the same. AMCs are made for hardware and software maintenance. • Classrooms: classrooms, corridors and staircases undergo periodic inspection by the Building Committee which arranges for renovation and repair work as and when necessary, after due process of submitting report to the administration.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://tpmm.org.in/Policy_docs.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2502

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`109`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`109`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

126

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are not only the most integral part of any academic institution, but also the most significant stakeholder of it. Naturally, their involvement in various decision-making processes is a 'must have' for any institution to excel in its true endeavour, i.e. holistic development of the pupil. Elected representatives take part in different committees of our college. As the college has been run by an administrator appointed by the government, the scope of participation got technically limited for now. But the college authorities have tried their best to compensate that by delegating some serious duties to them, like that of organizing the annual college fest or the preparation for Saraswati Puja. Our college takes pride in the matter that the students were actively consulted while devising various ways and means which can directly benefit them, such as the running of the college gymnasium or organizing the annual sports. They are also part of the process when various departments take initiatives for multitude of academic and related activities, be it arranging departmental tours/ excursions or holding of seminars/ talks, etc. Capturing students' sentiment through a feedback mechanism also helps the institution in understanding if there remains any deficiency on part of the administration; and, the college sincerely tries to take amendment measures in tandem with the student body, both elected as well as others.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

38

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Thakur Panchanan Mahila Mahavidyalaya strives to cultivate well-rounded individuals who excel academically and embrace social responsibility. It achieves this by harmonizing traditional educational values with modern approaches. In a tough time of a global pandemic, the goals to which our institution is committed are:

Empowerment of individuals: Promote comprehensive development of students, particularly in North Bengal's underserved communities.

Community engagement: Contribute to social progress by understanding and addressing local needs and aspirations.

Building up trainer's mindset: Nurture future educators skilled in both pedagogical theory and practical application.

Accessibility: Provide opportunities for young people to pursue higher education, earning their first degree.

Civic engagement: Instil democratic values within the community, fostering responsible citizens.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our institution implements a decentralized and participatory management system across academic, administrative, and extracurricular domains. This system utilizes the following key initiatives and processes throughout the year:

Academic Improvement

- The Principal facilitates teaching-learning improvement proposals from the Internal Quality Assurance Cell (IQAC) and collaborates with management for implementation.
- The Teachers' Council, led by an elected teacher and chaired by the Principal, fosters discussion of academic matters.
- Faculty members participate in various sub-committees to address specific academic needs.

Administrative Engagement

- The Admission Committee and Academic Sub-Committee handle admissions collaboratively.
- Faculty members hold diverse roles like Bursar and committee members (Finance, Development & Purchase, Anti-Ragging, Discipline, Student Advisory, Internal Complaints Committee, etc.).

Extracurricular Participation

- Faculties are represented in committees like NCC, NSS, Placement, Student Welfare, and Cultural Committees.

Wider Representation

- Students and non-teaching staff contribute their voices in committees like IQAC, student affairs, and sports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

This institution prioritizes quality enhancement through a strategic plan formulated by the Internal Quality Assurance Cell (IQAC) at the start of each academic year. The plan is implemented and its effectiveness is reviewed at year-end to ensure continuous improvement. All the departments and sub-committees try to materialize the plan of actions.At the end of the academic session, IQAC reviews the plan of action and its achievement.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of Thakur Panchanan Mahila Mahavidyalaya reflects its democratic character of governance. The organizational structure works as follows:

Ø The Governing Body under the leadership of the Administrator discusses issues relating to finance, infrastructure, faculty recruitment etc.

Ø The Principal, assisted by Teachers' Council and the Non-teaching Staff, works as the chief administrator and manages the overall functioning of the college.

Ø The Departmental-in-charges in collaboration with the Principal and their respective departments accomplish the academic, financial and co-curricular requirements of the departments.

Ø The Internal Quality Assurance Cell (IQAC) ensures quality through internal academic and administrative audit and conducts skill-based and quality events.

Ø The Bursar, appointed by the Governing Body and recommended by the Principal, manages internal finances and financial audit of the college to ensure effective utilization of funds.

Ø The Librarians supervise and maintain the upkeep of the library and upgrade its academic resources and facilities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare measures are there for teaching and non-teaching staff of the college:

1. GSLI

2. Teaching staff can avail loan from Provident Fund as per Government rules.

3. Study leave

4. Leave to attend Faculty Development Programme etc.

5. Infrastructural support in Geography laboratory to facilitate research work by faculty.

6. Desktop facilities in the Library, Teachers' Common Room, and

IQAC room.

7. Canteen.

8. Clean drinking water, refrigerator and microwave oven for Teachers' use.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teachers need to record their daily appraisal report in the attendance register that includes classes taken, meetings, seminars etc. attended and other academic works performed. The Principal and IQAC also take note of the performance of the teaching and non-teaching staff. Feedback is taken from students and other stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college adheres to stringent financial transparency practices. Internal audits of received funds from governmental and non-governmental sources are conducted annually by a registered Chartered Accountant firm, and placed before the Finance Committee. This ensures proper utilization of funds and facilitates the preparation of accurate utilization certificates for funding agencies. Moreover, from time to time, audit is done by government agencies as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.51

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Ø Funds are generated from students' fees.

Ø Some funds are generated from private entities as well.

Ø Development & Building Committee, Purchase Committee and Library Committee help in the preparation, allocation and utilization of funds.

Ø Purchases are done through a tender system.

Ø All transaction is supported by the vouchers and bills are processed by the accounts section, the Bursar and the Principal.

Ø Collections are deposited in the bank and expenditure, recurring and non-recurring, are incurred through Cheques/Electronic mode.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. 11 Add on courses are successfully introduced.

2. 8 seminars are conducted.

3. MoU was signed with a number of institutions.

4. 2 teachers attended Refresher course and 11 papers are published by the faculty members.

5. A number of green initiatives are taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC takes feedback from the students and teachers in order to understand the effectiveness of the teaching learning process and tries to incorporate the recommendations in the plan of action. The semester-end examinations and the internal evaluation mechanism also contribute to the understanding of the achievements of learning outcomes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://tpmm.org.in/doc/FEEDBACK%202022-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution ensures promotion of gender equity through a number of mechanisms. There are different committees and sub-committees that aim to ensure safety and security of the women like Women Cell, Grievance Redressal Cell and Internal Complaint Cell. NSS performed a drama on Child Marriage during Special Camp. Sociology department organised a Child Marriage awareness programme. The students of political Science department participated in a programme on gender based equality. There is a common room for the students. The campus is also equipped with several CCTV cameras to ensure safety of the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has placed differently coloured dustbins for biodegradable and nonbiodegradable waste in different places in the campus. The cleaning staff of the college ensures to collect and dispose of the waste. The college does not produce biomedical and hazardous chemicals and radioactive waste. Therefore there is no mechanism for management of such waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college provides an inclusive environment for students of diverse socio-economic, cultural and religious backgrounds. However,

their diverse backgrounds do not stand in the way of their uniform sense of belongingness as a member of Thakur Panchanan Mahila Mahavidyalaya family.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution seeks to instill the values, rights, duties and responsibilities of citizens in the mind of the students and employees through a number of programmes like celebrating Birthday of Netaji, Republic Day, Independence Day, Constitution Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**E. None of the above**

02-05-2024 02:14:57

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates a number of commemorative days of national and international importance like Birthday of Netaji on 23rd January, Republic Day on 26th January, Birthday of Thakur Panchanan Barma on 14th February, International Mother tongue Day on 21st February, International Women's Day on 8th March, Mother's Day on 14th May, Anti-Tobacco Day on 31st May, World Environment Day on 5th June, World Ocean Day on 8th June, International Yoga Day on 21st June, Independence day on 15th August, NSS Day on 24th September, Constitution Day on 26th November etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1

Title of the practice: No Vehicle Day

The Context:

Toreduce pollution caused by vehicles, our College has taken an

initiative to observe a "No Vehicle Day" once a month since 2018.

Practice

On the 1st day of every month, No Vehicle Day is observed in our College.

Objectives of the Practice:

To create awareness about global warming caused by fossil fuel burn and its impact on Indian economy.

Evidence of Success

The outcome of this practice has turned to be positive as since 2018 it is observed that on the very 1st day of every month not a single individual reaches the college with their vehicle.

Best Practice 2

Title of the Practice: Fostering health and well-being

Objectives:

To develop in students a spirit of social service and encourage them to participate incommunity health movement

The Context

In the wake of Covid-19 pandemic, health and hygieneturned out to be an issue of primary importance.

The Practice

The students took part in multiple online traing sessions regarding Covid-19 that enabled them to spread the right information about safety measures in their locality.

Evidence of Success

The students showed resilience in fighting the pandemic situation.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since our institution is the one and only Women's College in the entire district of Cooch Behar, we always hold a broader vision before us: "Women Empowerment through Higher Education." The priority and thrust area of our college is the comprehensive development of the students by providing quality and value-based education to the students and also by encouraging Co-curricular activities. Departments organize awareness raising programmes regarding the issues of gender discrimination, human dignity national unity, communal harmony and environmental conservation. Our college being exclusively a girls' college is always very keen on providing safety and security of students and staff in the campus and takes necessary measures to raise awareness regarding gender equality. The college has zero tolerance for sexual harassment of women in the institution. To ensure protection for students & Staff, the entire campus is under the surveillance of CCTV cameras with an overall viewing facility at the Principal's office. The college is intent on the holistic development of the students and hence, the objectives are to chisel them into sensitive, responsible, uncorrupted citizens, imbued with virtues like universal brotherhood, forbearance & respect and train them "to strive, to seek, to find and never to yield."

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college plans to introduce more add on course in tune with the NEP. A new seminar hall with upgraded technological facilities is also necessary. Student participation in extension activities and field work should be enhanced. Mechanism for financial support to the teachers to participate in seminars and membership of academic bodies should be introduced.